

Agenda

**Human Resources Committee
Jefferson County Courthouse
320 S Main St, Room 112
Jefferson, WI 53549**

June 18, 2013 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Greg David; Pamela Rogers, Secretary; Jim Schroeder, and Dick Schultz, Vice-Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of May 21, 2013 minutes
7. Communications
8. Monthly Financial Report
9. Retirement Recognitions, April – June, 2013
10. Consider Human Resources request for a new, part-time Safety Consultant, for the 2014 budget
11. Update on Affordable Care Act implementation
12. Consider reclassification recommendations
13. Consider HR0260, Notice of Termination; HR0390, Terminal Pay; and HR0690, Vacation Pay; including the past practice of utilizing all accruals prior to resignation and requirement to provide written notice
14. Report from Human Resources Director
 - a. Update on Community Supported Agriculture program
 - b. New position and reclassification requests for 2014
 - c. Vacant position requests
 - d. Emergency Help requests
15. Set next meeting date and agenda
16. Adjournment

Next scheduled meeting: To be determined

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.